

San Antonio Delta Zeta Alumnae Chapter  
Monthly Board Meeting  
August 12<sup>th</sup>, 2024  
6:00 PM

Via La Madeline Restaurant and Zoom Meeting Online

I. Call to Order: Meeting was called to order April 8<sup>th</sup>, 2024, at 6:10pm CST.

II. Attendance:

Norma Jean Giffin  
Susan Gargotta  
Afton Smith-Esparza  
Casey Galindo  
Anna-Melissa Cavazos  
Michelle Saenz  
Michelle Schuchert  
Monica Harness  
Diana Sarfin  
Lisa Branam  
Cyndi Munch

III. Approval of Minutes from Previous Meeting: Diana motioned to approve. June Minutes were approved as submitted by all members present.

IV. Officer Reports

a. President-Norma Jean Giffin

-Norma-Jean informed the group that we received 3 National Awards: The Chapter Excellence Award, Margaret Huenfeld Pease Award, and Gertrude Hauk Farris Award (received in combination with the OA Chapter).

-There is a Gala committee for the event. On the alumnae chapter side it is Norma Jean, Anna-Melissa, Yovhany, Susan, Monica. The OA Chapter will be represented by Savannah (CCD), Miranda (Chapter President), Erika (Risk Management) and Victoria (Alum Relations). The group has not been able to meet due to school not being in session. The Alum representatives were able to meet before the sisterhood event.

-The Gala will be on October 19<sup>th</sup> at the Women's Club. Susan was able to execute the contract. Afton will be providing the deposit check. The Gala will serve as a Founder's Day Celebration and the OA 35<sup>th</sup> Anniversary.

-There will be a cash bar so that we follow what the collegiates can do. Decorations will be borrowed from the OA Chapter. There will be a preset menu provided by Charlie's Kitchen. There is a possibility of having a professional photographer, t-shirt sale and DJ for 2 hours. Monica reported that the price for the DJ is \$300 for two hours with each additional hour at \$100 per hour. The event will include dinner, dancing, a cocktail hour, and a silent auction/raffle. Our National President may be attending and we are hoping to

find an OA Founder to serve as the guest speaker. The committee is still finalizing ticket pricing.

- Any money that the collegiates make from the T-shirt sales they will utilize towards their foundation gift. Ticket sales proceeds will be donated to the foundation. Silent auction/raffle proceeds will be put toward the fundraising budget line item unless the committee votes otherwise.

-Norma Jean and Monica are meeting with Savannah on Saturday to discuss the gala further.

-For Alumnae Initiates if you have someone you would like to recommend, please submit the information to Norma Jean by September 1<sup>st</sup> and submit the form online so we can be prepared for a Fall initiation.

b. VP Membership-Michelle Schuchert:

-Michelle sent out a spreadsheet to the board showing all dues paying members and their contact information.

-The Chapter currently has 45 members.

-It was discussed trying to reach out to members by officers just to see how they are doing.

-Anna-Melissa asked if there is a date set yet for the turtle warming. Norma Jean notified her that there was not so she will be reaching out to Yovhany to set the date.

c. VP Programs- Yovhany Ortiz:

-Norma Jean reported that there will be a Willie's event coming up.

d. VP Collegiate Relations-Monica Harness:

-Omicron Alpha had their executive retreat and they have filled all their officer positions.

-The Fall calendar has been finalized so Monica should be getting a copy of that soon. She and Norma Jean will be meeting with Savannah on Saturday.

-Monica does not have information on Fall recruitment yet but will share when she does. Susan mentioned it ends on September 20<sup>th</sup>. Total is 36 girls since it is set on Spring Formal Recruitment.

e. Secretary-Emilia McGarity:

-Norma Jean reported that Emilia plans to send out another newsletter in September. She will get with her to plan out what is highlighted in it.

f. Treasurer-Afton Smith-Esparza:

-Afton reported that looking at the statement the current balance in the account is \$2,928.00 however OA has not deposited their Norma Minch Andrisek scholarship check as of the meeting. The balance will be \$1,683.20 after everything clears.

g. Panhellenic-Susan Lisa Branam/Cyndi Munch:

-They are currently working on the panhellenic directory again. Cyndi asked if anyone wants to add anything about a Philanthropy project for the alum chapter but it should include at least one event open to the public. The Raul Jimenez Dinner is an eligible event. All should be up to date for that directory.

-75 RIFs that we supported through PASA and three Non PASA RIFs were completed. Currently, there are 5 high school staff members in the organization but Cyndi is hoping to connect with more. Dawn Coleman just joined as an advisor to aid in making improvements. There are many girls attending Texas State this year that requested RIFs.

h. Philanthropy-Anna-Melissa Cavazos:

-In November there will be an opportunity to give back with the Raul Jimenez Thanksgiving Dinner Event. More information to follow.

-In December we will combine our Turtle Warming philanthropy event with our alumnae sisterhood event. We will request that guests bring warm blankets and scarfs that will be donated to an organization. A discussion ensued about hosting Pour and Pour in February.

i. Ways and Means-Susan Gargotta:

-Susan showed the group the items that came in today to sell in the Rose Shop. Some of the items that will be on the website include key chains, turtle bracelets, and bookmarks. Susan has mentioned that she has not made the dangles for the Stanley cups yet. She is getting someone to help her work on those and figure them out. She has also purchased 3 cosmetics bags and is having Delta Zeta embroidered on them. Monica suggested a "Ship to a sister" option and we would cover the postage, include a note, and giftwrap option.

-For the Gala we will offer a limited number of silent auction items so that it does not overtake the event. Susan is working to get two bottles of wine donated from a Winery. Other items would include a date night, a weekend getaway, a pair of designer sunglasses, a table candle, a DZ basket to name a few.

-There was discussion about having a "Pour and Pour" candle making/wine event either February or March (hoping before Valentine's Day).

-Afton mentioned the idea of a Lottery Tree. Anna-Melissa suggested a raffle ticket idea instead of a silent auction, which Susan will take back to the committee.

j. Public Relations-Casey Galindo:

-All postings are up to date.

-Casey asked Susan if she was wanting her to post something in regard to the Rose Shop. Susan is receiving the last pieces today and would like to launch the Rose Shop on Sunday. She would like the shop to be open for three weeks. Susan will ensure all the information is to Casey by Friday. The post will be on our Instagram and Facebook but not on the Omicron Alpha page. She will be sending out reminders on a regular basis.

k. Website Administrator-Michelle Saenz:

-Michelle has been working to ensure the website is up to date.

-Norma Jean asked if the issue with the android phones on the website was sorted out. Michelle is still reviewing but mentioned wanting to transition to the square account instead of Weebly since it is more user friendly.

l. Sunshine Chair-Diana Sarfin:

-Diana reported that she sent 5 birthday cards and songs this month.

m. Announcements:

-Diana's theater group is performing a play August 17<sup>th</sup> 18<sup>th</sup> at 2pm at Mabee Library on the Incarnate Ward Campus. The group is asking for a \$15 donation. The performance is the story of Emily Dickenson. On November 23<sup>rd</sup> and 24<sup>th</sup> the group will perform a holiday show in the same location. In the Spring of 2025, the group will be performing "Memories of Vietnam" to acknowledge the 50<sup>th</sup> Anniversary of the Vietnam War.

V. Adjourn: Meeting Adjourned at 7:17pm CST.